



Daniel Halden &lt;daniel.halden@lacity.org&gt;

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**Fwd: Zev, Sheila, and Jeane**

1 message

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**Kerry Morrison** <Kerry@hollywoodbid.org>  
To: Dan Halden <Daniel.Halden@lacity.org>

Wed, Jul 13, 2016 at 8:57 AM

See if this helps - see script

Sent from my iPhone

Begin forwarded message:

**From:** Alex Davis <ALEX@thecenterinhollywood.org>  
**Date:** July 12, 2016 at 6:32:03 PM EDT  
**To:** Peter Freyer <PFreyer@svb.com>  
**Cc:** Kerry Morrison <Kerry@hollywoodbid.org>, "Nathan Sheets (nathan@thecenterinhollywood.org)" <nathan@thecenterinhollywood.org>, "John Shaffner" <john@shaffnerstewart.com>  
**Subject: Re: Zev, Sheila, and Jeane**

I have (slightly) updated Kerry's agenda to move the participant voices up in the program to where the Development committee decided to place them. They wanted to start the program off with a bang! Other than that, all of the details are the same. Peter, let me know if you need anything else.

Based on the RSVPs that I have been receiving, I anticipate that we will have roughly 125 people at the event. I keep getting verbal responses; I am not sure that I have kept track of everyone.

Having board members arrive at 5 (if possible) would be wonderful to help with last-minute set-up and any forgotten details. I am working on a 'Fast Facts' Document that I can send to board members if they want extra info on the space.

On Tue, Jul 12, 2016 at 2:46 PM, Peter Freyer <PFreyer@svb.com> wrote:

Do we have another draft of the speaking agenda? Want to start getting my stuff down so that we can keep it on time.

How are we looking on RSVPs? What do we need to get people out there to help with? I will be bringing a couple of cases of wine and hope to be over there by 4:00p or so tomorrow to help with whatever needs help. Do you want me to send a note around to the BOD to get people there earlier to help out or do you think we have it covered?

Thanks!

*Peter Freyer*

Office: (818) 382-2624

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**4 attachments**



**Silicon Valley Bank**

**image001.png**  
7K



**ATT00001.htm**  
9K



**2nd Draft Speaking Agenda.docx**  
114K



**ATT00002.htm**  
1K